



# **BOOKING TERMS AND CONDITIONS**

# First Step - Enquiry

An enquiry received by the Skylarking Booking Service by phone or on-line will be actioned as soon as possible. You will be contacted either by mail, telephone or e-mail to confirm the details of your enquiry and to confirm the band availability and cost.

In some circumstances you may wish to see the band prior to booking (in the case of a wedding for instance). This can be arranged either by invitation to a ceilidh or exceptionally by a specially arranged performance. You may hear some of the band's music on the sample page or by viewing one of the videos on the Ceilidh pages.

### **Booking**

Should you wish to proceed with a booking the Booking Service will issue a Booking Contract. The contract is pending and not binding until signed and received by the booking service. The pending contract will be kept open for 30 days from the date on the contract form, if we do not receive a completed contract form within that period we will release the date for other bookings. We will try to contact you before cancelling your enquiry.

A deposit of £50 is required along with each contract in order to secure the booking.

Once the Booking Service receives the signed Booking Form and deposit within the 30 days, the booking will be confirmed and you will receive notification.

#### **Performance Fee**

The Performance Fee for the event must be paid in cash on the day, please.

## Cheques

If you wish to pay by cheque you may do so at least 14 days prior to the event. Please make cheques payable to Alex Bartholomew and send it to the return address on the contract.

### Cancellation

If you wish to cancel the booking prior to sending off the booking form to the Booking Service please inform the Booking Service as soon as you can so we can release the date to other clients. There is no charge.

Once the Booking Contract and Deposit has been received and accepted, should you subsequently cancel the contract, the deposit will not be refundable and the date will be released to other clients.

In the unlikely event that the band has to cancel, the client will be informed as soon as possible and the deposit refunded along with any other fees collected from the client.

#### The Venue

What the band will need:

- an under-cover area of at least 5m X 3m to set out the PA, instruments and other equipment.
- access to the venue at least one hour prior to the start of the function in order to setup our instruments and PA system.
- two (2) 13 Amp mains sockets available within 5 metres of the performance area.
- a table and three chairs or stools if possible.
- parking for at least 2 vehicles close to the venue to unload equipment.

### What the band provide:

- a PA system, mixer desk and voice and instrument microphones.
- musical instruments selected to support the dance music for the function.
- a 'Caller' to instruct the dancers prior to and during each dance.
- sufficient music and called dances to fill two 90 minute sets with a 30 minute break between them. The timings are negotiable and depend entirely on the type of event and the client's requirements.

If you have any special requirements please inform us well before the date of the function so that we can make suitable arrangements.